

**UNIVERSITY OF ONTARIO
INSTITUTE OF TECHNOLOGY**

**OFFICE OF THE VICE-PRESIDENT
STRATEGIC ENROLMENT MANAGEMENT
AND REGISTRAR**

Memorandum

To: Members of Academic Council
From: Richard Levin
Date: May 30, 2006
Re: Academic and Grade Appeals for UOIT Students in Trent Courses

At the June 20th meeting of Academic Council, I would like to move that, effective fall 2006:

- 1) the Trent University grade appeal and academic dishonesty procedures as spelled out in the Trent Calendar be applied to UOIT students enrolled in Trent courses on the Oshawa campus and Trent web-based courses;
- 2) the UOIT Registrar's Office request that Trent University provide information on all academic offences committed by UOIT students in Trent courses and the resulting penalties;
- 3) the maximum penalty that Trent University can impose on a UOIT student is failure in the relevant course;
- 4) the UOIT Registrar's Office request that Trent University provide any recommendations for more serious academic penalties resulting from offences committed by UOIT students taking Trent courses that emanate from the Trent disciplinary processes including, but not limited to, transcript notation and suspension;
- 5) UOIT students be allowed to make appeals to Trent's Special Appeals Committee through the Trent office in Oshawa for matters relating to Trent courses in which they were enrolled;
- 6) the decisions resulting from the appeals noted in 5) above are deemed to be final;
- 7) UOIT's General Academic Regulations 5.10 (grade changes), 5.11 (grade re-appraisals and appeals) are superseded by Trent University procedures for UOIT students taking Trent courses in Oshawa and Trent web-based courses;
- 8) UOIT's General Academic Regulations 5.15 (academic conduct) and 5.23 (appeals) apply to UOIT students taking Trent courses in Oshawa and Trent

- web-based courses only when the penalties to be invoked are greater than failure in the course;
- 9) the above motions be conditional upon reciprocal action by the Trent University Senate in relation to Trent students taking UOIT courses.

Rationale:

From the creation of UOIT, both UOIT and Trent University have been committed to simplifying the processes for students enrolled at one institution to take courses at the other. Recently, Trent officials have expressed concerns to us about the impact of parallel appeal procedures available to UOIT and Trent students taking Trent courses in Oshawa and have requested that we consider extending Trent procedures to UOIT students in these courses. In their view, all students taking Trent courses should be bound by the Trent policies and procedures that govern grade appeals and academic honesty in those courses, regardless of which university they are enrolled in. Similarly, all students taking UOIT courses should be bound by the corresponding UOIT academic policies.

These motions are designed to preserve the academic integrity of all courses that have students from both universities, to provide clarity about which procedures apply, and to ensure consistency. They also clarify the appeal route available to students. Both universities will have to make special efforts to explain their respective procedures but we do hope that confusion will be reduced for faculty and other teaching staff.

On May 16th, the Trent Senate Executive Committee acting under summer authority approved the following motion:

That all students taking Trent courses will be bound by the Trent policies and procedures that govern grade appeals and academic honesty in those courses, regardless of which university they are enrolled in. Similarly, all students taking UOIT courses should be bound by the corresponding UOIT academic policies.