

CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

REGRETS

The Chair noted regrets from Governors Denise Jones, Lyn McLeod, Patrick McNeil, Phillip (Rocky) Simmons, and Mike Shields.

Lorraine advised that Governor Patrick McNeil is at Harvard Business School for three months and the Boards had sent him a “goodie” basket. Lorraine read a thank-you note from Patrick.

INTRODUCTION OF GUESTS

Donna McFarlane introduced John Draper, a DC Journalism student who will be graduating this year; Tom Evans, owner of Education & Training Services International, coordinator of the Brazil Project for Durham College and uncle of John Draper; Spencer McCormack, a DC Journalism student currently on placement with Oshawa This Week; Marc Rosen, Dean of the Faculty of Engineering and Applied Science, UOIT; Karyne Whalen, attendant to John Draper; and Mike Jackson, Media Services. She acknowledged Terry Caputo, Assistant V.P. of Finance, Durham College and Craig Loverock, Assistant V.P. of Finance, UOIT.

ADDITIONS/DELETIONS TO THE AGENDA

The Chair noted that Items 8.6, 2004-2005 Additional Funding and 12.1, Resolution of UOIT Operating Finances, of the In-Committee Agenda will be combined and moved to the Regular Agenda as Item 8.3.

CONFLICT OF INTEREST DECLARATIONS

None was noted.

PRESENTATIONS

Margaret Greenley introduced John Draper, a graduating Journalism student. John is winner of the 2005 Glen Crombie Memorial Award from the College Committee on Disability Issues and will present “Pioneer Rocks” on the subject of building an inclusive College and University.

John explained that he uses various methods of communication and tonight would be using a recording of his presentation. He noted that 12% of all Canadians have a disability of some form, suggesting that there are five key steps to building institutions that are accessible and inclusive.

Step One is to have a vision of success. John noted that at birth the doctors told his parents that he had limited potential for becoming a contributing member of society, limiting the vision for his future. He has proven them wrong, living a full and productive life. Step Two is having a positive attitude and open mind towards people with disabilities and avoiding stereotyping. Step three is learning to not make assumptions about needs or assistance that may be required by a student with a disability. Step four is promoting equal access to education by embracing and taking a leadership role in academic accommodation. Step five is recognizing that equality and inclusion are a fundamental right of all citizens. John stated that people with disabilities want access to the same opportunities as able-bodied persons, but noted that assumptions are made on appearances. He suggested that while the DC/UOIT campus is overall a respectful and accommodating place, there are opportunities for improvement and encouraged the Board and Administration to make them.

Lorraine asked if the Boards of Governors should review the Accessibility Policy and John responded “yes”.

Action: Margaret Greenley to review the Accessibility Policy.

Gary Polonsky stated that we are fortunate to have feedback from John and suggested that our accessibility actions be reviewed by John in the fall and perhaps an update could be made.

Lorraine thanked John for an excellent presentation and suggested that the Boards of Governors were also pioneers.

Paul McErlean joined the meeting at 6:30 p.m.

APPROVAL OF PREVIOUS MINUTES

The minutes of the 28th Regular Board Meeting of April 13, 2005 were accepted, as presented.

ACTION ARISING FROM PREVIOUS MINUTES

Richard Levin has provided Governors with information on UOIT's market share in Oshawa.

Sheldon Levy has clarified a discrepancy in the UOIT Budget presentation between tabled information and pie charts.

Congratulatory letters were sent to NSERC award recipients.

DECISION ITEMS

Master of Engineering (MEng) and Master of Applied Science (MASc) in Mechanical Engineering

Richard Marceau introduced Marc Rosen, Dean, Faculty of Engineering and Applied Science to provide an overview on the Master of Engineering (MEng) and Master of Applied Science (MASc) in Mechanical Engineering. Marc advised that Mechanical Engineering is a high demand area and suggested that this program may lead to a PhD. He noted that it covers a broad field and stated that the proposed Automotive Centre of Excellence will be instrumental for this program. Marc also stated that the program is financially viable.

Moved by Pierre Hinse

Seconded by Manon Lemonde

MOTION #U179 "That the Board of Governors of the University of Ontario Institute of Technology approve the Master of Engineering (MEng) and Master of Applied Science (MASc) in Mechanical Engineering, as presented."

CARRIED

Master of Information Technology Security Program Revised Fee Structure

Richard Levin noted that these fees had been previously approved, based on a domestic fee of \$7,500. The Ministry has advised that we are approved to charge a domestic fee of \$6,700. Richard explained how this program's total revenues were not reduced as the Ministry's decision allowed for a higher grant.

Moved by Garry Cubitt

Seconded by Beth Wilson

MOTION #U180 "That the Board of Governors of the University of Ontario Institute of Technology approve the Master of Information Technology Security Program revised fee structure, as presented."

CARRIED

Additional Funding/OUIT Operating Finances

Craig Loverock advised that we had asked for \$4.5M in transitional funds and received \$3.5M, noting a shortfall of \$1M. Craig suggested that we will need to use some of the unanticipated funding we previously received at the end of the previous fiscal year to balance the 2005-2006 budget.

Doug Wilson asked if Craig is suggesting that we use the \$804,513.00. Craig replied that the answer is essentially yes.

Mark Moorcroft asked why the Government gave us \$3.5M instead of \$4.5M and Gary Polonsky advised that perhaps the answer lay with the other unanticipated funding.

Lorraine noted that we now have a concrete answer on the transitional funding, and the Rae Review figure is not confirmed, but appears to be positive. Gary Polonsky stated that we won't know for sure for weeks, suggesting on the College side we may receive \$3.2M, which is \$1.4M more than the \$1.8M in the budget. On the University side, we budgeted for \$1M, and apparently must be vigilant to receive at least that amount. Gary advised that the Government has recently announced that \$26M will be available for collaborative nursing. We are not aware of the distribution allocation at this time, but will keep the Board posted. We will continue to advise the Board on the distribution of Rae dollars.

Moved by Garry Cubitt

Seconded by Peter Bagnall

MOTION #U181 "That the Board of Governors of the University of Ontario Institute of Technology approve the proposed use of additional funding provided to OUIT, as presented."

CARRIED

Moved by Garry Cubitt

Seconded by Peter Bagnall

MOTION #U182 "Whereas the University of Ontario Institute of Technology Board of Governors approved the 2005-2006 budget at its April meeting based on \$4.5M of anticipated additional funding; and,

Whereas the University of Ontario Institute of Technology has received a total of \$4,304,513 in additional funding (\$804,513 for 2004-2005 and \$3.4M for 2005-2006) and whereas the balance of the outstanding amount of \$195,487 will be found through normal due diligence over the academic year, be it resolved that the Board of Governors of the University of Ontario Institute of Technology approve the revised budget strategy for 2005-2006."

CARRIED

Gift Acceptance Policy

Terry Slobodian introduced the Gift Acceptance Policy by stating that Western, Trent, York and the U of T gift policies were included in our research. He advised that the purpose of this policy is to ensure that gifts are properly processed. Beth Wilson asked if there is a process in place that provides for gifts of securities to be sold the same day and Terry responded "yes".

Moved by Peter Bagnall

Seconded by Terry Wu

MOTION #U183 "That the Board of Governors of the University of Ontario Institute of Technology approve the Gift Acceptance Policy, as presented."

CARRIED

Election of Chair and Vice-Chair

Mark Moorcroft noted that everyone has received ballots for the positions Chair and Vice-Chair, nominating Lorraine Sunstrum-Mann and Patrick McNeil, respectively. Mark advised that Joanne Burghardt has withdrawn as a candidate for Vice-Chair for business-related reasons. Mark called for any further nominations for each position three times. None were noted and the vote commenced. Mark and Cathy Pitcher then left the room to tally the votes.

Moved by Garry Cubitt

Seconded by Manon Lemonde

MOTION #U184 “That the Board of Governors of the University of Ontario Institute of Technology approve the appointment of Lorraine Sunstrum-Mann as Chair of the Board for a one-year term beginning September 1, 2005 in accordance with the election results of May 11, 2005, and that the ballots for the election be destroyed.”

CARRIED

(Lorraine Sunstrum-Mann abstained from voting.)

Moved by Peter Bagnall

Seconded by Pierre Hinse

MOTION #U185 “That the Board of Governors of the University of Ontario Institute of Technology approve the appointment of Patrick McNeil as Vice-Chair of the Board for a one-year term beginning September 1, 2005 in accordance with the election results of May 11, 2005, and that the ballots for the election be destroyed.”

CARRIED

ACKNOWLEDGEMENTS AND REPORTS

The Chair advised that this is Nurses' Week.

CONSENT CALENDAR

The item on the Consent Calendar was accepted, as presented.

INTERIM FINANCIAL REPORT

As per past practice, a financial report is not presented at the May Board meeting.

DISCUSSION ITEMS

Foundation(s) – Future Structure

Gary Polonsky commented that everyone has received his memo re his thoughts on the structure of the Foundation.

Garry Cubitt stated that he concurs with Gary's narrative, advising that we hold the status quo for the time being. Garry stated that he could not see any sense of urgency from the Foundation Board.

Peter Bagnall expressed a concern that the money coming in is not being invested right away and asked if we want one or two Foundations (e.g., one for DC and one for UOIT). Terry Caputo advised that the money is put into the bank at prime minus 1.75, which is a better return than if it was invested in something else. Peter suggested that purposefully we should be doing something with the money more aggressively. Gary Polonsky suggested that he could commit to working with the Foundation and Advancement and report back to the Board.

Doug Wilson noted that he wasn't clear on the issue and asked for clarification. Gary Polonsky explained that the University is fundraising and investing but the funds are not quickly being transferred to the DC Foundation. This does not penalize UOIT as said funds are earning a competitive return. Lorraine Sunstrum-Mann asked if it will be easy to delineate the money for two Presidents and was told "yes", but we will require a formal mechanism.

Craig Loverock reported that he is currently collecting information from other colleges and universities, in order to develop some investment policies. He advised that he will bring these forward by the fall. Beth Wilson asked if there is a lack of accountability without policies in place and Peter stated that accountability is not a concern. Peter stated that his concern is that the funds come in but a mechanism is not in place to transfer them to the Foundation. Craig noted that the money on the University side is used for debt repayment; on the College side, it is for bursaries and endowments.

Lorraine asked if there is a comfort level with the recommendations that were in Gary's memo and suggested that the issue could be discussed at the Foundation meeting.

Doug Wilson suggested that we may not push for change, but should push for resolution. The fact the funds from the Foundation are not used for operating expenses gives some donors a sense of comfort.

Paul McErlean asked who determines whether it should be one or two foundations and was told that this decision is made by the Boards. Paul then suggested that the Boards should set the direction. Lorraine Sunstrum-Mann stated that the Foundation Board holds the same sentiment and wondered whether the Foundation Board be invited to the June meeting for discussion. Doug Wilson asked for clarification if the Foundation is a committee of this Board and was told "no". Paul re-iterated that the Boards need to set a direction. Peter Bagnall advised that DC clearly established the Foundation, but UOIT involvement is not as clear. He agreed with Paul, suggesting that the responsibility of this Board is to set the direction.

Lorraine Sunstrum-Mann advised that the Boards need to have a discussion re the DC Foundation and Governors need to state what they want to do about establishing one or two Foundations. Gerry Warman asked if we even need a DC Foundation. Doug Wilson suggested that the Foundation Board members who sit on the Boards of Governors discuss the issue with the Foundation Board and bring the results back to the Boards of Governors.

Action: The Foundation Board will discuss options at its next meeting with a view to making recommendations to the DC and UOIT Board of Governors.

REPORT OF THE PRESIDENT

Beacon Update

Kasi Rao reported on the Beacon project. We are working closely with General Motors and senior Governments. This project allows us to enter and be a leader in the Province's auto strategy and Kasi noted that he will be bringing a draft Business Plan to the Board for feedback in June.

Manon Lemonde asked when Beacon will be announced officially and Donna McFarlane advised that we are working with our partners to set a date.

Downey Report Follow-up

Gary advised that there has not been any change since April and will be happy if MTCU defers its communiqué until the summer.

Ministry Approval of UOIT Programs

Richard Marceau reported on recent Ministry approval of UOIT programs.

Ontario Student Opportunity Trust Funds (OSOTF)

Terry Slobodian advised that the OSOTF funds are endowed and noted that our ceiling was \$322,719. We actually raised more (\$1,040,786) and the matching funds were adjusted and total amount matched was \$582,615. Gary Polonsky commented that in the new Provincial budget there is \$50M available from OSOTF for small schools.

Royal Architectural Institute of Canada Award of Excellence for Innovation for DC/UOIT Campus Design

Gary Polonsky noted that we have been awarded an Architectural Award.

Ontario College of Teachers Accreditation Recommendation for UOIT's Faculty of Education Consecutive Program

Richard Marceau advised that accreditation was originally given in 2003 and stated that this accreditation represents the quality of education our students are getting. Richard noted that a panel from OCT visited our campus for a number of days. Their recommendation to OCT was to approve accreditation without any suggestions for improvement, which is unusual. Richard commented that most of the credit for this achievement belongs to Dr. Bill Hunter and his colleagues.

Action: Cathy Pitcher will prepare a congratulatory letter to Dr. Bill Hunter on behalf of the Board of Governors.

Canadian Council for the Advancement of Education (CCAEE) Awards

Donna McFarlane stated that Carol Beam and her team, and Stephanie Smith had both recently won Gold awards at the Canadian Council for the Advancement of Education Awards for the UOIT Viewbook and Web Site, respectively.

Action: Cathy Pitcher will prepare congratulatory letters on behalf of the Board of Governors to Carol Beam and her team and Stephanie Smith.

REPORT OF THE CHAIR

Upcoming Events

The Chair noted the following upcoming events: DC/UOIT Community Open House on Saturday, May 14, Oshawa Campus; Joint Relations Committee Meeting on Tuesday, May 17, 5:00 p.m.; Building Committee Meeting on Tuesday, May 24, 5:00 p.m.; Nominating Committee Meeting on Monday, May 30 at 5:00 pm.; Executive Committee Meeting on May 30 directly following the Nominating Committee Meeting; Audit & Finance Committee Meeting on May 31 at 5:00 p.m.; UOIT Convocation on Friday, June 3, Presidential Luncheon at noon, Convocation Ceremony at 2:00 p.m.; and the DC/UOIT 2005 Legacy Gala on Saturday, September 24.

Volunteers to Sit on Boards' Retreat Planning Committee

The Chair called for volunteers to sit on the Boards' Retreat Planning Committee. The Committee members will be Lorraine Sunstrum-Mann, Patrick McNeil, Mark Moorcroft, Joanne Burghardt, and Manon Lemonde.

TERMINATION OF MEETING

There being no further business, the Chair declared the meeting terminated at 7:55 p.m.

Lorraine Sunstrum-Mann, Chair

Gary Polonsky, President

Cathy Pitcher, Secretary