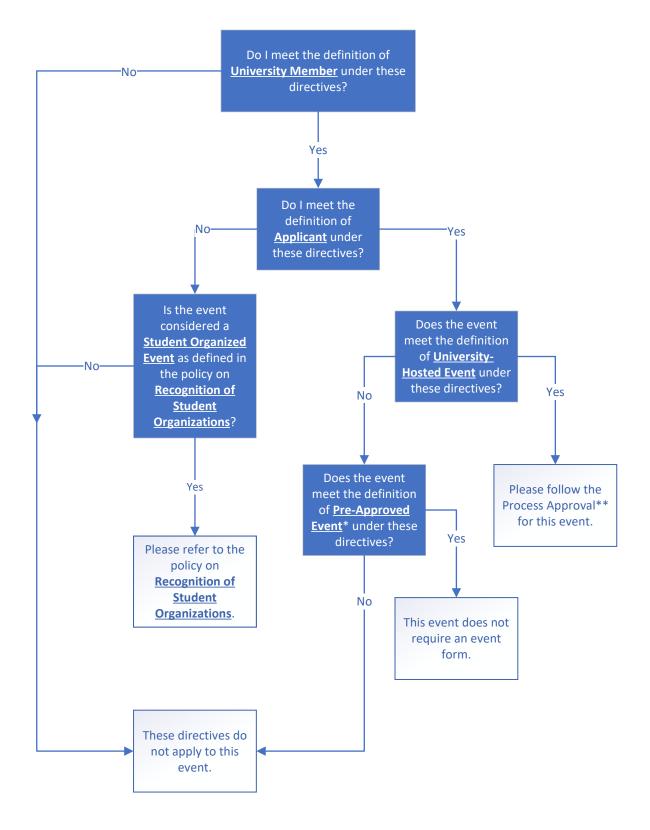
## **OntarioTech**

## **Off Campus – Event Directive Process Flow**



\*The University's insurance only applies to established Pre-Approved Event under the Pre-Approved Event Process and filed with the University Risk Management.

\*\* University-Hosted Events are subject to an insurance and risk review through the Process Approval.

Reference to University-Hosted Event Risk Management and Approval Directive, Booking and Use of University Space Policy, Booking Office of Risk Management Tool and Use of University Space Procedures and Policy on the Recognition of Student Organizations